

Town Manager's Weekly Report: (# 128)

For the Week-Ended: Friday, July 10, 2015

- Now that we are underway with the new fiscal-year for 2015-2016, we will be commencing a number of projects which have been budgeted for. For instance, we informed the engineering firm that provided design and over-sight for the CDBG-Phase of the water-line project that they are to get us the contract for the sanitary sewer collection system evaluation and needs analysis as discussed during the Budget Work Sessions, and which is designed to make us more competitive in competing for CDBG Grant funds to assist in a collection system upgrade. Once the agreement is reviewed and executed, we will begin the effort. Also, we will be bidding out the HVAC and flooring installation for the Gym, as well as the interior upgrades to the Public Utilities warehouse building.
- The Town received a check today, from the North Carolina Parks & Recreation Trust Fund (PARTF Grant Program) in the amount of \$63,858.00 in full payment of the Grant reimbursement for the Jagers Park Improvement Project. This was the last item remaining to fully close-out the project. Also, this week, we received the four (4) additional picnic tables that we ordered for installation at the Picnic shelter. That installation will occur early next week.
- Also this week, we were notified that Preservation North Carolina (PNC) has selected the Town of Dallas to receive the "2015 Gertrude S. Caraway Award of Merit" for the restoration of the historic Courthouse. This prestigious award will be presented at the PNC's Annual Award's Luncheon to be held in Salisbury on September 18th at 11:15. I will be attending, as will our Architect, Ellen Harris. It would be appropriate that we have a good representation of Elected Officials, as well as perhaps a representative of the DHCF Board. Congratulations to all!
- The Auditors performed their first, on-site work this week for the review that will create the FY2015 Comprehensive Financial Report (Audit). They will be back again at the end of August for approximately a week and will produce the final Draft Audit, prior to October 31st.
- We have made significant progress this week on the re-filling of a number of open positions. Specifically, in the Police Department, the Chief completed the process for selecting a new Sergeant and has made a conditional offer to the selected candidate and he is now undergoing the process of standardized pre-employment drug testing and State sign-off. The Dispatcher position has been filled and the new employee will be starting on July 27th. For the Deputy Town Clerk/ Admin. Assistant position, we have selected in-house candidate, Da'sha Leach, who will begin once her current position of Customer Service Rep. is re-filled. That opening has been advertised for approximately one week and we have received an overwhelming response of applicants.

Respectfully Submitted,

James M. Palenick, Interim Town Manager